



Grant & Aid Application

For the School Year Beginning Fall 2007

Information needed to complete your application:

- Copies of your 2005 or 2006 IRS Federal Form 1040, 1040A or 1040-EZ U.S. Individual Income Tax Return, including supporting tax Schedules C, E, F. If applicant and co-applicant file separately, we require both tax returns for the same tax year. We do NOT accept State tax returns.
- Copies of all 2006 W-2 Wage and Tax Statements for both you and your spouse. NOTE: If you are applying before you have received all 2006 W-2 Wage and Tax Statements, please submit them as soon as they become available.
- Copies of all supporting documentation for household Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF).
- Payment of your nonrefundable \$20 application fee.
- Signature required for paper applications only. Paper applications received without a signature will not be processed.

Please do not submit multiple applications.

FACTS will process one application per household—either a paper application or an online application.

FAXED OR COPIED APPLICATIONS WILL NOT BE ACCEPTED.

GRANT & AID ASSESSMENT

www.factsmgt.com - 866-315-9262 - e-mail: info@factstuitionaid.com

fax: 866-315-9264 - PO Box 5688 - Lincoln, NE 68505

To apply online: www.factstuitionaid.com

Save Time...Apply Online.

- **It's easier and faster, and you get automated help completing your application.**
- **You can sign off and return to complete the application later.**
- **Pay your application fee online by credit card or e-check.**

IMPORTANT

The Grant & Aid Application provides personal and financial information used to evaluate your need for financial aid. Incomplete or inaccurate information may affect your ability to receive financial aid. Complete all required (shaded) fields and enter "0" for questions that do not apply.

INSTRUCTIONS

1. Payment by check, money order, or credit card is required, or your application will not be processed.
2. If the parents are divorced, the parent responsible for payment of the tuition should complete and sign this form. If each of the divorced parents is responsible for a portion of the tuition, each parent should complete a separate form and indicate the portion of tuition for which he/she is responsible.
3. If the parents are "married filing separately," report total household earnings on this form and enclose both filers' tax returns, including all supporting schedules and W-2 information.
4. For all financial-related information, round up to the next whole dollar.
5. Retain a copy of the application for your records.

REQUIRED DOCUMENTATION

You must mail or fax your 2005 or 2006 1040, 1040A or 1040-EZ U.S. Individual Income Tax Return, including supporting tax Schedules C, E, F, W-2 Wage and Tax Statements, and all supporting documentation for household Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF). Please do not send original tax documents. FACTS will not return any supporting documentation. This applies to both online and paper applications. Faxed or copied applications will not be accepted.

Instructions for completing the application.

Please be sure to complete all required fields. Required fields are those shaded in light yellow. Failure to complete a required field will result in an incomplete application that will not be processed.

FAXED OR COPIED APPLICATIONS WILL NOT BE ACCEPTED.

Section 1: Applicant & Co-Applicant Information

Please answer all questions included in this section. If your current marital status is married, co-applicant information is required. We ask for your social security number to verify the tax return information you are submitting to us. Social security numbers are retained in FACTS Grant & Aid Assessment's secure database and may be shared with your school for identification purposes. Personal information provided to FACTS is not used for any purpose other than to evaluate need for financial aid.

Section 2: Student & School Information

It is imperative that you complete this section for ALL children in the household attending a tuition-charging PK-12 institution. A child may apply to multiple institutions on one application. Do not submit multiple applications. If you do not know the exact amount of your child's tuition, enter the estimated amount or the amount from the previous school year. Please estimate the amount you and your spouse will be able to contribute toward each child's tuition. Indicate the school name, city, state, and zip code where your child will be attending for the 2007–2008 school year. Enter the amount of tuition the noncustodial parent is required to pay as a result of legal separation, divorce, or paternity proceeding (do not include child support reported in Section 3). Please indicate whether your child will be applying for a scholarship from a state-funded program. Scholarships from state-funded programs are typically issued to your school in the form of a voucher.

Section 3: Applicant & Co-Applicant Income Information

Supporting documentation must be provided for all household Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF).

- | <u>Item #</u> | <u>Instruction</u> |
|---------------|---|
| 4. | Enter the "Adjusted Gross Income" from the applicant's most recent federal tax return. |
| 5. | If filing separately, list the "Adjusted Gross Income" from the co-applicant's most recent federal tax return. If filing jointly, enter "0". |
| 7. | List the amount of child support you received for <u>all</u> children. |
| 8. | List the amount of untaxed social security benefits for <u>all</u> household members. Include Supplemental Security Income (SSI) received. |
| 12. | If you anticipate receiving tuition support from friends and/or relatives, list the amount you will receive. |
| 14. | List all other nontaxable income, including but not limited to: tax-exempt interest income, nontaxable IRA or Keogh payments, pastoral and military allowance, foster care allowance, veteran benefits, and nontaxable pension or annuity payments. |
| 15. | If you anticipate a decrease in income, indicate the amount you expect your income to be in 2007. In 15c, select the reason(s) you expect a decrease. |

Section 4: Applicant & Co-Applicant Expense Information

- | <u>Item #</u> | <u>Instruction</u> |
|---------------|--|
| 7. | Total the minimum amounts due from all of your monthly credit card statements and enter that amount here. |
| 9. | Indicate here if you have other monthly loan payments, not including first mortgages, credit card, or vehicle payments. Examples would be payments to purchase a boat, recreational vehicles, furniture, appliances, or other consumer purchases such as home improvements. List the creditor and monthly payment amount. |
| 10. | List the amount you or your spouse pay in child support payments per month. |
| 11b. | If your health insurance is paid 100 percent through your employer, enter "0." If you pay any amount of your health insurance premiums, list the monthly amount you pay directly to the insurance company or have deducted from your payroll. |
| 12. | List the amount you pay annually for insurance for all of your vehicles. |
| 13. | List your annual out-of-pocket medical expenses. Examples include dental, eye care, or prescription expenses. Do not include expenses paid by insurance. Do not include health insurance premiums you pay through payroll deduction or directly to an insurance company. |
| 14. | Estimate your total annual charitable donations, cash or check ONLY. |
| 15. | Enter the number of family members (children/adults) attending college and provide the total out-of-pocket cost for the school year. Use the total cost for the upcoming year less any grant, aid, scholarship, student loan proceeds, or income from students' own resources. Student loan payments should be listed in question 8. |
| 16. | If you have children for whom you are paying child or day care expenses, please list your estimated annual expense. Do not include preschool/prekindergarten tuition expenses. |

Section 5: Applicant & Co-Applicant Assets and Liabilities

- | <u>Item #</u> | <u>Instruction</u> |
|---------------|---|
| 1. | Enter the balance(s) from your most recent savings and/or checking account statement(s). |
| 2. | If you have a brokerage account for stocks, bond investments, mutual funds and/or certificates of deposit, list the value of these holdings from your most recent statement(s). |
| 3. | If you have retirement plan assets, a 401(k), 403(b) or an Individual Retirement Account (IRA), list the value of these holdings from your most recent statement(s). |
| 4. | List the amount you and/or your spouse contribute annually to your retirement plan assets. |

Section 6: Required Information & Authorization

Payment of the nonrefundable application fee must be received in order to process your application. Failure to submit payment with your application could result in you not receiving financial aid.

Please read the Terms and Conditions along with the Authorization before signing the paper application. Paper applications received without a signature will not be processed.

Section 3: Applicant & Co-Applicant Income Information

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1. Size of household: Number of adults living in this household: Number of children living in this household:
2. Do you file a federal income tax return? Yes, I file taxes. No, I do not file taxes.
3. Does the co-applicant file a federal income tax return? Yes, files jointly with applicant. Yes, files separately from applicant.
 No, does not file.

Taxable Income:

If none, enter "0."

4. Please list the "Adjusted Gross Income" from the applicant's most recent federal tax return. \$ _____ .00
5. If filing separately, list the "Adjusted Gross Income" from the co-applicant's most recent federal tax return.
 If filing jointly, enter "0". \$ _____ .00
6. Do you own any of the following? *
- a. Business – Attach Schedule C or C-EZ (Form 1040) and Form 4562 Depreciation and Amortization Yes No
 - b. Farm – Attach Schedule F (Form 1040) and Form 4562 Depreciation and Amortization Yes No
 - c. Rental Property – Attach Schedule E (Form 1040) Yes No
 - d. S Corporation – Attach Schedule E (Form 1040), Form 1120S, Schedule K-1, Form 8825 Yes No
 - e. Partnership – Attach Schedule E (Form 1040), Form 1065, Schedule K-1, Form 8825 Yes No
 - f. Estates and Trusts – Attach Schedule E (Form 1040), Form 1041, Schedule K-1 and Form 8825 Yes No

*IMPORTANT: If you file a tax return but do not have W-2 wages because you are self-employed, you will be required to submit a copy of your 2006 federal tax return.

Nontaxable Income:

- | | Income is received: (select <u>only one</u>) | If none, enter "0." |
|---|---|---------------------|
| 7. Child support received. | <input type="radio"/> Weekly <input type="radio"/> Monthly <input type="radio"/> Annually | \$ _____ .00 |
| 8. Social Security benefits received that were not taxed, such as SSI. | <input type="radio"/> Weekly <input type="radio"/> Monthly <input type="radio"/> Annually | \$ _____ .00 |
| 9. Temporary Assistance for Needy Families (TANF). | <input type="radio"/> Weekly <input type="radio"/> Monthly <input type="radio"/> Annually | \$ _____ .00 |
| 10. Welfare and/or Aid for Families with Dependent Children (AFDC/ADC). | <input type="radio"/> Weekly <input type="radio"/> Monthly <input type="radio"/> Annually | \$ _____ .00 |
| 11. Food stamps. | <input type="radio"/> Weekly <input type="radio"/> Monthly <input type="radio"/> Annually | \$ _____ .00 |
| 12. Tuition support anticipated from friends/relatives. | <input type="radio"/> Weekly <input type="radio"/> Monthly <input type="radio"/> Annually | \$ _____ .00 |
| 13. Workers' Compensation. | <input type="radio"/> Weekly <input type="radio"/> Monthly <input type="radio"/> Annually | \$ _____ .00 |
| 14. Other nontaxable income (i.e. Clergy/Pastoral/Military Housing Allowance, Foster Care Allowance, VA Benefits, etc.) | <input type="radio"/> Weekly <input type="radio"/> Monthly <input type="radio"/> Annually | \$ _____ .00 |

Change of Income:

15. Do you anticipate a decrease in your 2007 household income? Yes No
- If yes, complete the following questions:
- 15a. What do you anticipate your income to be for the coming year? \$ _____ .00
- 15b. What do you anticipate your spouse's income to be for the coming year? \$ _____ .00
- 15c. Your income will be reduced in the coming year for the following reason(s). (Select all that apply.)

Applicant:

Co-Applicant:

- Unemployed or expect to be unemployed
- Will have reduced hours
- Plan to take a job at a lower wage rate
- Exiting the workforce and plan to work in the home
- Filing for legal separation or divorce
- Plan to retire
- Medical reasons
- Death of a spouse
- Increase in family size
- Loss of alimony or spousal support
- Military reasons
- Other: _____

- Unemployed or expect to be unemployed
- Will have reduced hours
- Plan to take a job at a lower wage rate
- Exiting the workforce and plan to work in the home
- Filing for legal separation or divorce
- Plan to retire
- Medical reasons
- Death of a spouse
- Increase in family size
- Loss of alimony or spousal support
- Military reasons
- Other: _____

Failure to complete a required field (shaded boxes) will result in an incomplete application that will not be processed.

Section 4: Applicant & Co-Applicant Expense Information

Please complete required (shaded) fields.

Current MONTHLY Expenses:

1. Do you rent or own your primary residence?
2. Monthly rent or mortgage payment. (Include principal, interest, taxes, and home insurance.)
3. Do you own a second home (not including rental property)?
- 3a. If yes, what is the monthly mortgage payment on your second home (including principal, interest, taxes, and home insurance)?
4. Monthly home equity loan payments.
5. Vehicle Information: Complete for each vehicle leased or owned, including any vehicle that does not have a monthly payment. (If more than three [3] vehicles, photocopy form and insert.)

	Make/Model	Year
Vehicle #1		
Vehicle #2		
Vehicle #3		

6. Total credit card debt. (Do not include balances that are paid in full each month)
7. Total of all minimum amounts due on monthly credit card statements.
8. Monthly student loan payments for family members no longer attending college.
9. Do you have other monthly loan payments? (Do not include cell phone, utilities, or other living expenses.)
If yes, please list below. (If additional space is required, photocopy form and insert.)
Refer to instructions for examples.

Loan #1	
Loan #2	
Loan #3	
Loan #4	

10. Monthly child support payments. (Applies only to the parent or guardian paying child support. Do not include child support received)
11. Health Insurance Expenses:
 - 11a. Is your health insurance paid 100 percent through your employer?
 - 11b. If no, list the health insurance premium(s) paid per month, either by payroll deduction as indicated on the pay stub or paid directly to the insurance company.

Current ANNUAL Expenses:

12. Annual vehicle insurance expense.
13. Total annual out-of-pocket medical expenses not paid by insurance. Refer to instructions for examples.
14. Charitable contributions—cash or checks—per year.
15. College Expenses:
 - 15a. Number of family members attending college beginning in the fall of 2007.
 - 15b. Total amount of your family's out-of-pocket cost for **college** expected this year. (Total tuition less student loan proceeds, scholarships, grants and financial aid, and contributions expected from student earnings.)
16. Child/Day Care Expenses: (**Do not include preschool/prekindergarten expenses. This should be indicated in Section 2.**)
 - 16a. Number of children for whom you pay child/day care expenses beginning in the fall of 2007.
 - 16b. Total amount of child/day care expenses expected this year.
17. Elder Care Expenses:
 - 17a. Number of people for whom you pay elder care expenses.
 - 17b. Total amount of elder care expenses expected this year.

Monthly Expenses
If none, enter "0."

Rent Own Other

\$ _____ .00

Yes No

\$ _____ .00

\$ _____ .00

Monthly Vehicle Payment
If none, enter "0."

\$ _____ .00

\$ _____ .00

\$ _____ .00

\$ _____ .00

\$ _____ .00

Yes No

Monthly Loan Payment
If none, enter "0."

\$ _____ .00

\$ _____ .00

\$ _____ .00

\$ _____ .00

\$ _____ .00

\$ _____ .00

Yes No

\$ _____ .00

Annual Expenses
If none, enter "0."

\$ _____ .00

\$ _____ .00

\$ _____ .00

\$ _____ .00

\$ _____ .00

\$ _____ .00

Section 5: Applicant & Co-Applicant Assets and Liabilities

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If none, enter "0."

1. Value of cash, savings, and/or checking accounts.	\$ _____	.00
2. Value of stock, bond investments, mutual funds, and/or certificates of deposit.	\$ _____	.00
3. Value of retirement plan assets—401(k), 403(b), and/or IRAs.	\$ _____	.00
4. What is your and/or your spouse's annual contribution to retirement plan assets?	\$ _____	.00
5. If you own your home, the estimated value.	\$ _____	.00
6. If you own your home, the amount you owe.	\$ _____	.00
7. If you own a second home, the estimated value. Do not include rental property.	\$ _____	.00
8. If you own a second home, the amount you owe.	\$ _____	.00

Section 6: Required Information & Authorization

Payment of the nonrefundable application fee must be received in order to process your application. Failure to submit payment with your application could result in you not receiving financial aid. Paper applications received without a signature will not be processed.

FAXED OR COPIED APPLICATIONS WILL NOT BE ACCEPTED.

Payment

I. **Nonrefundable Application Fee:** \$.

- Enclosed is a check or money order made payable to **FACTS Grant & Aid Assessment**.
- I authorize FACTS Grant & Aid Assessment to charge my credit card for the total amount listed above.

- MasterCard
- VISA
- Discover
- American Express

Credit Card Number

Expiration Date /

Month Year

FACTS Use Only

<input type="radio"/> CK	<input type="radio"/> MO	<input type="radio"/> V	

II. Terms and Conditions:

FACTS Grant & Aid Assessment provides financial aid analysis services to participating institutions. The educational institution granting aid is solely responsible for determining the final aid award. Submission of the application and payment of the fee does not guarantee receipt of financial aid. FACTS Grant & Aid assumes no liability whatsoever should financial aid be denied for any reason. The fee collected by FACTS Grant & Aid Assessment is to compensate for the financial aid assessment and advisory services provided by FACTS Grant & Aid Assessment to its educational institution clients.

Notice of Privacy Statement: FACTS Management Company (FACTS) provides business solutions and information management services to educational institutions and their customers. In the course of providing these services, FACTS receives nonpublic personal information from students, parents, and other individuals. This information may be transactional or non-transactional. FACTS gathers transactional information from agreements, applications, and other forms, and from transactions individuals have with us. FACTS rarely gathers non-transactional information, which is information unrelated to our experience with an individual. FACTS does not disclose transactional or non-transactional nonpublic personal information to unaffiliated third parties except as permitted by law. FACTS may, as permitted by law, share transactional information with the individual, with the individual's educational institution, as necessary to process a transaction, or as may be required under applicable law. Transactional information available to FACTS is equally available to Nelnet, Inc., and its affiliated companies. Non-transactional information, to the extent it is possessed by FACTS, is kept strictly confidential. To protect nonpublic personal information from access by unauthorized parties, FACTS maintains physical, procedural, and electronic safeguards.

III. Authorization:

FACTS Grant & Aid Assessment is authorized to provide my (our) personal and financial information from whatever source derived to the educational institution(s) or their affiliates which are institutions to which I am (we are) eligible to apply for financial aid.

I (we) accept and agree to be bound by the terms and conditions listed above and acknowledge that the information provided on this form is true, correct, and complete to the best of my (our) knowledge, and that I am (we are) authorized to sign this form and to disclose this information.

<input checked="" type="checkbox"/> _____ Applicant Signature (applicant)	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/>	-	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/>	-	<input style="width: 40px; height: 20px; border: 1px solid black;" type="text"/>
	Month		Day		Year
<input checked="" type="checkbox"/> _____ Applicant Signature (co-applicant)	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/>	-	<input style="width: 30px; height: 20px; border: 1px solid black;" type="text"/>	-	<input style="width: 40px; height: 20px; border: 1px solid black;" type="text"/>
	Month		Day		Year

Please do not send cash.

Failure to complete a required field (shaded boxes) will result in an incomplete application that will not be processed.

FACTS Grant & Aid Checklist

Don't forget to send the following:

- Payment of the \$20.00 nonrefundable application fee. (If payment was submitted online, please disregard).
 - Signature required for paper applications only. Paper applications received without a signature will not be processed.
 - Copy of 2005 or 2006 IRS Federal Form 1040, 1040A or 1040-EZ U.S. Individual Income Tax Return. If applicant and co-applicant file separately, we require both tax returns for the same tax year. We do NOT accept State tax returns.
 - Copies of all 2006 W-2 Wage and Tax Statements for both you and your spouse.
NOTE: If you are applying before you have received all 2006 W-2 Wage and Tax Statements, please submit them as soon as they become available.
 - Copies of supporting tax schedules if you have income from*:
 - Business – Attach Schedule C or C-EZ (Form 1040)
and Form 4562 Depreciation and Amortization
 - Farm – Attach Schedule F (Form 1040) and Form 4562 Depreciation and Amortization
 - Rental Property – Attach Schedule E (Form 1040)
 - S-Corporation – Attach Schedule E (Form 1040), Form 1120S, Schedule K-1 and Form 8825
 - Partnership – Attach Schedule E (Form 1040), Form 1065, Schedule K-1 and Form 8825
 - Estates and Trusts – Attach Schedule E (Form 1040), Form 1041, Schedule K-1 and Form 8825
- *IMPORTANT: If you file a tax return but do not have W-2 wages because you are self-employed, you will be required to submit a copy of your 2006 federal tax return.
- Copies of all supporting documentation for household Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF).

Please allow 3 to 4 weeks for your application to be processed. Faxed applications will not be accepted. Application deadlines are set by the school or institution awarding the scholarships. If you are applying after a given deadline date, please contact your school or institution to ensure that your application will be accepted.

NOTE: Award decisions are not made by FACTS, but by the organization providing the scholarship.





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